

FINANCE COMMITTEE REPORT

Chairperson: Steve Penhollow

May 2012

ACTION ITEMS for the ATHLETIC COUNCIL

- 4.1 Approve maintaining the current admission prices for the 2012-13 school year.
Approved by the Section VI Athletic Council May 16, 2012.
- 4.2 Approve funding for the Section VI Field Hockey website at an approximate cost of \$500 with the review of potential corporate sponsorship for the future.
Approved by the Section VI Athletic Council May 16, 2012.
- 4.4 Approve returning the financial responsibility for boys and girls basketball games prior to semi-finals to the member schools
TABLED by the Section VI Athletic Council May 16, 2012.

MINUTES - FINANCE COMMITTEE MEETING

April 26, 2012

Attendance (* indicates present)

Committee: Chairperson: Steve Penhollow*
Section reps: Timm Slade*, Loren Ratajczak*
League Reps: CCAA: Al Gens* ECIC: Jim Graczyk* Buff: Aubrey Lloyd
NO: Joel Reed* NFL: John Forcucci*

Items highlighted in yellow are reminders to the responsible parties. Green when completed.

- 1.0 Fund Balance (agenda item for each meeting):
 - 1.1 Fund Balance: Current balance is slightly over \$1 million but there are outstanding invoices for some winter sports.
 - 1.2 **Fall Financial reports will be made available as soon as possible.** It was noted that the gate receipts and the corresponding written reports from districts are not received in a timely manner which delays the publication of Section reports. **The following recommended steps will be taken to improve the procedure:**
 - a) When gate receipts/written reports are not received from districts within a certain time frame, the Athletic Director is currently contacted. If information is still not received, it was recommended that a second notice with cc to both the Principal and Superintendent be sent.
 - b) The Section Financial Reports will be saved on the Section shared data drive to be available to personnel in the Section office and others upon request.
 - c) As gate receipts/written reports are received, this information will be entered into the Section reports with a corresponding date, so reports will be "current as of *date*". When the report is complete, it will be so noted.The Section Financial reports are posted with the corresponding post season report for each sport as follows: Fall Reports- on the [January AC page](#). Winter Reports – on the [May AC page](#). Spring Reports – on the [September AC page](#)
 - 1.3 Winter Financial Reports: See item 1.2.
- 2.0 Sectional championship venues
 - 2.1 Section VI Championship Facility ([Sept Finance minutes](#) 3.3): The President of ECC is in the process of negotiating a deal with Coca Cola. Hopefully this will be completed soon and discussions on the Facility can resume this summer.
- 3.0 Old Business- updates on the following:
 - 3.1 Centralized Payment of Officials:
 - a) RefPay: Payments for boys and girls ice hockey are complete. Boys and girls lacrosse officials have been notified to establish RefPay accounts for spring payment.
 - b) BOCES: Investigation of central payment of officials through Erie 1 BOCES is continuing. BOCES has indicated that this can be very beneficial for districts and accomplished at minimal cost to districts. BOCES and Section VI are in the process of applying for the School District Effective Management Grant to fund central payment of sports officials Grant applications are due June 6. **This will be discussed with Superintendents in the near future.**

FINANCE COMMITTEE MINUTES April 26, 2012 - Page 2

Old Business continued

3.2 Corporate Sponsorship updates:

- a) Access Advisors: Possible sponsorship of the Section VI Directory and Newsletters.
- b) Independent Health: Coordinating sponsorships efforts with D.Michalek.
- c) G&G Fitness: Possible sponsorship of the Annual Recognition Dinner in August.
- d) Spalding: We have a contract for \$7,000 including basketballs. A deal for volleyballs and footballs is being considered. The sport balls must be approved by the Sport Committee.

3.3 Purchase updates:

- a) Walkie Talkies: Prices are being investigated. Item is not needed until November.
- b) Hy-Tek 3.0 software was purchased at a cost of \$533. This includes the XC version.

3.4 From [January Finance Minutes](#):

- a) Issues regarding costs for computer scorers at wrestling, swimming sectionals (Jan Minutes 3.6) have been resolved.
- b) Football (Jan Minutes 4.1b): Reducing the required number of officials for bowl games from 5 to 4 was recommended but this is contractual. The Football organization has verbally agreed to work with the Section on this concern. A Memorandum of Agreement for 2012 may be needed. T.Slade will meet in June with the leaders of WNYSO.
- c) Travel- Mileage vs rental car (Jan Minutes 4.4): A reduced-rate agreement has been secured with Budget Rent-a-car. Beginning this spring, sportchairs who travel to regional/state competitions or meetings will use rental cars. This will provide a cost savings over the mileage reimbursement for use of a personal car.

3.5 From [September Finance Minutes](#):

- a) Arbitrator fees for non-Section VI usage by assigners (Boys lacrosse club, Catt Co Section 5 teams): (Sept Minutes 3.2c) Assigners using the Section VI arbitrator account will be charged \$1 for each non-Section 6 assignment made in our account. T.Slade will contact the assigners.
- b) ArbitratorGame: Phase one will be released by June 2012 in Michigan with an anticipated date for Phase two (mass release) in the fall of 2012. Version 3 is planned for January 2013. There are some concerns regarding the software's ability to meet all the needs of our leagues. T.Slade will meet Arbitersports reps in the near future.

4.0 New Business

4.1 [Admissions for 2012-13](#): *Motion to maintain the current admission prices for the 2012-13 school year* **CARRIED Gens/Reed**

Recommendation: Approve maintaining the current admission prices for 2012-13.
Approved by the Section VI Athletic Council May 16, 2012.

4.2 Anticipated future purchases/expenses (Equipment, etc):

- a) Field Hockey is requesting funding for a website (approximate cost \$500) The Section pays for the girls soccer and girls basketball websites with Shawn Houston (Section 5 webmaster) and approved funding in January 2012 for a new football website. These sites provide seeding information throughout the season and are very productive. In the future, funding for these sites can be sought from corporate sponsors or by selling ads on the sites. T.Slade will try to negotiate a deal for multiple sports with S.Houston. *Motion to recommend approval for funding a Field Hockey website with the review of potential corporate sponsorship for the future* **CARRIED Forcucci/Gens**

Recommendation: Approve funding for the Section VI Field Hockey website at an approximate cost of \$500 with the review of potential corporate sponsorship for the future.
Approved by the Section VI Athletic Council May 16, 2012.

4.3 Timetable for reimbursements back to districts that hosted playoff games: See item 1.2

4.4 Basketball games prior to semi-finals: There is considerable effort on the part of districts to complete reports to the Section for games they host. Checks are written to the Section for gate receipts. In turn, checks are written to districts for administrative expenses. Time and cost can be saved by returning the financial responsibility of these games back to the districts. Also, schools can then determine the admission prices for these contests.

Motion to approve returning the financial responsibility for boys and girls basketball games prior to the semi-finals to the member schools **CARRIED Graczyk/Gens**

Recommendation: Approve returning the financial responsibility for boys and girls basketball games prior to semi-finals to the member schools.
TABLED by the Section VI Athletic Council May 16, 2012.